



華僑社會福利社
IMMIGRANT SOCIAL SERVICES, INC.

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2023-24 AFTERSCHOOL PROGRAMS GROUP LEADER

Immigrant Social Services, Inc (ISS) seeks motivated, enthusiastic, creative, and reliable individuals with a strong commitment to youth development and/or out-of-school time education for the position of Afterschool Programs Group Leader to help deliver an engaging learning experience for participants (Pre-K through 8th Grade) in our afterschool programs.

ISS Afterschool Programs Group Leaders are an invaluable part of our team and work collaboratively with the program site team to create a youth-centered, interest-driven, enriched learning environment that allow students to pursue their curiosity and interests through meaningful learning experiences.

The ideal candidate is committed to nurturing children and youth through positive youth development and the whole child approach. This is an excellent opportunity for individuals seeking to gain skills and experience in education and youth development in a non-profit setting.

Roles & Responsibilities:

- Responsible for day-to-day guidance, care, and safety of a group of children/youth in an afterschool environment.
- Help and support students with their homework.
- Plan, develop, and implement enrichment activities and/or theme-based project that are engaging, purposeful, developmentally appropriate, and aligned with our program. These will include existing ISS-developed curricula and lesson ideas as well as group leader-developed activities. Training, guidance, and assessment will be provided.
- Build and maintain positive relationships with youth participants of diverse backgrounds and needs.

- Proactively communicate regularly with program site leadership staff about any issues, including but not limited to behavioral challenges, scheduling, and curricula.
- Attendance at professional development and training and designated meetings as required.

Hours and Commitment: This is a part-time/contract position for the 2023-24 school year that follows the NYC DOE academic calendar. Must be available during afterschool hours, Monday–Friday, 2:30 p.m. – 6:00 p.m. Flexible days, but five days a week is preferred.

Location: Our afterschool programs operate at public school sites in the Lower East Side/Chinatown neighborhood.

Payrate: \$15.00 – \$18.00 per hour

To apply, please email your resume and cover letter to hr@issnyc.org with the subject line: Afterschool Programs Group Leader.

About ISS

Founded in 1972, Immigrant Social Services, Inc. (ISS) is a non-profit organization dedicated to improving the conditions of underserved immigrants in Chinatown/Lower East Side, New York City. The majority of immigrant families we serve are from low-income, monolingual Chinese-speaking multigenerational households. Through programs and services centered on care, education, prevention, and community, we nurture and empower immigrant children/youth, young adults, seniors, and families to develop and restore their agency to strengthen the wellbeing of their communities. For more information, visit www.issnyc.org