

Ocean Freight operation

Worksite: Scanwell Logistics (NYC) Inc. - New York, US Office

Location: 1995 Linden Blvd., Elmont, NY 11003, U.S.A.

Salary: \$35,000 / annual

Working schedule: Full time Working schedule (Monday to Friday 9am-5:30pm)

Job duties: Working to plan international shipments, monitor the goods progress, and prepare any necessary documentation and regulatory requirements. input shipments data arrivals notice, notify customers shipment invoices information, receive payment from customers

Languages: English – must

Requirements: Computer skills, excellent communication skills